

<b>Title:</b>	<b>Rent Contract Negotiator At-Large</b> <i>This position is active only during years of scheduled Rent Contract negotiation between OSCA and Oberlin College (currently every three years)</i>
<b>Work Credit:</b>	Half hours in dining during Fall; full hours in dining during Spring. (May request full hours in dining during Fall) Choice of dining co-op
<b>Time Required:</b>	12-40 hours/month (3-10 hours/week); intense at the end of spring semester.
<b>Responsible to:</b>	General Membership, Board of Directors, President
<b>Support People:</b>	Officers (all), Board of Directors, General Management Team
<b>Appointed by:</b>	Rent Contract Negotiating Team
<b>Sit on Appointments:</b>	none

### General Responsibilities

The Negotiator At-Large will serve a central role in the Rent Contract Negotiating Team representing the general membership and meeting/sharing ideas. This position carries an enormous amount of responsibility in both negotiating the Rent Contract with the college and in shaping the future of OSCA.

### Specific Responsibilities

You will need to be generally accessible to the general membership of OSCA by eating in various co-ops and soliciting input from your peers. The meetings you will be required to attend are as follows:

- Team meetings weekly (1-3 hours)
- Rent Contract meetings (1-3 hours) and
- Board meetings (occasional).
- Rent Contract Advisory Committee meetings, if applicable

The central goal of the Rent Contract Negotiating Team is to produce and execute a Rent Contract negotiation strategy synthesizing OSCA's needs and the desires of the membership. The At-Large Member will be the fifth person on the negotiating team with the responsibilities varying with the needs of the team as a whole. As soon as you are appointed, start reading the Rent Contract. Read the Board Manual cover to cover and ask questions about things you don't understand. Spend time in the OSCA office to get an understanding of how things are done and ask questions about language, intent, and practice of the current contract. Attend the weekly Facilities or housing meetings to meet some College officials before the real negotiating starts.

### Timeline

*End of the Year:*

- 1) Revise this job description at the end of the year.
- 2) Save all electronic files relevant to your position on the OSCA server before the end of the year.
- 3) Organize the Rent Contract documents from the course of the year so that the next Rent Contract Negotiator-at-large can figure out what happened three years later.

**Qualifications**

- Experience in an all-OSCA leadership position is required. (This could be any all-OSCA position: a DLEC, HLEC, FSC.)
- Positions that interact with the College in some capacity are preferred.

*Approved by the Personnel Committee*